

**MINUTES OF THE MEETING OF THE
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY (“LCCAA”)
BOARD OF DIRECTORS (“Board”)
HELD August 3, 2010 at the LOGANSPORT CASS COUNTY AIRPORT (“Airport”)**

Attendance:

Board Members: Mark Hildebrandt
 Tad Wilkinson
 Bob Barr
 Pat McNary
 Steve Plank

Dave Ingram was unable to attend.

Guests: Tim Dalton, Airport Manager
 Don Tribbett, Legal Counsel
 Paul Shaffer, Butler, Fairman & Seufert (“BF&S”)

Call to Order

The meeting was called to order by Mark Hildebrandt, President.

Approval of Agenda

The meeting agenda was distributed for review. On a motion duly made by Pat McNary and seconded by Tad Wilkinson, the Board voted unanimously to approve the agenda.

Approval of Minutes

On a motion duly made by Pat McNary and seconded by Tad Wilkinson, the Board voted unanimously to approve the minutes of the July 13 and August 3, 2010 meetings.

Old Business

The Board discussed the need to evaluate and update airport zoning. Tim Dalton provided a copy of the current Airport Overlay District for review. The Board requested Don Tribbett and Tim Dalton review the ordinance and report back to the Board with suggested changes.

Mark Hildebrandt discussed the need for signage and reminded the Board that a sizable amount of limestone has been made available to the airport for use in a sign. After discussion Mark Hildebrandt requested Tim Dalton report back at the next meeting with options and locations.

New Business

Bob Barr reported that the Personnel Committee had met to discuss the Employee Vacation policy and should the Airport Authority provide funding for the airport manager to obtain a private pilots license. The Board discussed the use of vacation days versus hours, amount of days and should any days be allowed to carry over or be banked for use in conjunction with a medical leave. Mark Hildebrandt asked that the Personnel Committee reconvene in order to evaluate the comments and suggestions for incorporation into a new policy. The Board then discussed the issue of should it fund the airport manager obtaining a private pilot’s license. The Board discussed how this would benefit the airport and if it was a necessity of the position of the airport manager. Mark Hildebrandt asked the Personnel Committee review this again when they meet to discuss the vacation policy.

Tim Dalton presented to the Board a list of Airport payables totaling \$61,172.75. On a motion duly made by Tad Wilkinson and seconded by Steve Plank, the Board voted unanimously to approve the payables as presented.

On a motion duly made by Pat McNarny and seconded by Tad Wilkinson, the Board voted unanimously to establish a review of Accounts Payable Vouchers by two(2) Board members prior to the docket be emailed to each Board member. Mark Hildebrandt stated that this responsibility will be shared by all Board members on a rotating basis and that the LCCAA President will schedule the review assignments.

Engineers Report

Paul Shaffer reported that the FAA has stated that the AWOS project must be rebid. This is due to the way the bid required the base AWOS A-V to be upgradable to an AWOS III-P. The FAA position is that by doing so we were eliminating or restricting competition. Restructuring the bid would mean that the airport would end up with a system that provides all the information of an AWOS III-P, however the only sensors that are FAA certified are the altimeter and visibility sensors. Tim Dalton stated that he was concerned about information going out to inbound aircraft that are not collected by certified sensors. Paul Shaffer recommended that the LCCAA turn back the grant so that an effort can be made to work with FAA to fund an AWOS III-P. On a motion duly made by Steve Plank and seconded by Tad Wilkinson, the Board voted unanimously to inform FAA that we will not be accepting the grant.

Paul Shaffer stated that work is continuing on the sewer project and that more information will be made available at the October Board meeting.

Tim Dalton reported that August fuel sales were down compared to July 2010, but is still up 189% over August 2009. He also reported that year to date fuel sales are up 149% versus 2009. 100LL sales remain strong and we are seeing consistent gains in traffic beyond the region.

Tim Dalton reported that BraunMobility of Winamac will be basing its Citation jet here while Winamac is closed for a ramp project. He stated that the aircraft would be here from the end of the August through the first of October. He also reported that the airport has added another aircraft that will be permanently based. Tim Young has moved his Piper Aztec from White County Airport and will be the second twin engine aircraft on the field and increased the based aircraft number to twenty.

Tim Dalton reminded the Board the AAI Annual conference is October 13-14 and will be held at French Lick Resort. He stated that he would get with individual Board members to determine attendance.

Airport Managers Report

Tim Dalton reported that he has spoke with Bob Dunderman of LMU about installation of a light at the intersection of CR 400S and SR29. LMU is contacting InDOT to determine what is necessary to light that intersection.

Tim Dalton presented the July Operations report. Fuel sales were up 73% from the previous July and 30% from the previous month. He further stated that sales during the week of Oshkosh were very strong and that 3,000 gallons were sold during the week.

Aircraft rental hours for the month totaled 14.30.

Tim Dalton reported that he was very pleased with the AAI quarterly conference and that the attendees had very positive remarks about the airport and our facilities.

Tim Dalton stated that the 2011 has been sent for advertisement and that the budget for 2011 will be held at the 2010 level. This will be the third year that the airport has not has an increase in the budget. At the September meeting each Board member will be provided a copy of the proposed budget.

Tim Dalton reminded the Board the next month's meeting will be held on Monday, October 11th to facilitate attendance of the AAI Meeting. At next month's meeting adoption of the 2011 will be on the agenda and Tim Dalton presented bound copies of the budget to each Board Member.

President and Board Member Comments

There were no comments.

Meeting Schedule

The next regular meeting of the LCCAA is scheduled for Monday, October 11, 2010 at 7:00 AM, at the airport's Terminal Operations Center.

THEREUPON, there being no further business to come before the meeting, on motion duly made, seconded, and unanimously carried, the meeting thereupon adjourned.

Presiding Officer

Secretary