

**MINUTES OF THE MEETING OF THE
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY (“LCCAA”)
BOARD OF DIRECTORS (“Board”)
HELD November 9, 2010 at the LOGANSPORT CASS COUNTY AIRPORT (“Airport”)**

Attendance:

Board Members: Mark Hildebrandt
 Tad Wilkinson
 Bob Barr
 Pat McNary
 Dave Ingram
 Steve Plank

Guests: Tim Dalton, Airport Manager
 Don Tribbett, Legal Counsel
 Paul Shaffer, Butler, Fairman & Seufert (“BF&S”)
 Toby Steffen, BF&S

Call to Order

The meeting was called to order by Mark Hildebrandt, President.

Approval of Agenda

The meeting agenda was distributed for review. On a motion duly made by Pat McNary and seconded by Tad Wilkinson, the Board voted unanimously to approve the agenda.

Approval of Minutes

On a motion duly made by Bob Barr and seconded by Pat McNary, the Board voted unanimously to approve the minutes of the October 11, 2010 meeting.

Old Business

David Webb stated that implementation of the checklist was in place and that it would assist the Board to become more involved in the airport claims.

The Personnel Committee discussed two items that it had been tasked with. A discussion on the employee time off policy and flight training for the airport manager was discussed. Following a discussion of both topics the committee was asked to go back and review the items based on the input from the Board.

New Business

Tim Dalton presented to the Board a list of Airport payables totaling \$18,354.91. The November docket was reviewed by Tad Wilkinson and Bob Barr. On a motion duly made by Pat McNary and seconded by Steve Plank, the Board voted unanimously to approve the payables as presented.

Engineers Report

Paul Shaffer distributed aerial photographs that show the easements necessary for the sewer project. The legal descriptions will be available to Don Tribbett on Friday and then an easement can be written. There will also be a legal description for the location of the drainage structure that already exists at the industrial park. Once Don Tribbett has the easements written, we can approach the affected property

owners. On a motion duly made by Pat McNarny and seconded by Steve Plank, the Board voted unanimously to direct Don Tribbett and Tim Dalton to proceed with negotiating the easements.

Paul Shaffer discussed the current status of the AWOS project and at this time, FAA will not fund installation as it was bid. There are several options that are being considered that will keep the project on a spring construction time frame.

Airport Managers Report

Tim Dalton presented the October Operations report as follows;

100LL	4,758	Jet-A	2,000
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He further stated that fuel sales continue to remain strong and that November is performing very well to date. The increase in Jet-A sales is directly related to the capabilities of the extended runway.

Aircraft rental hours for the month totaled 4.9 hours.

Tim Dalton reported that the annual AAI conference was last month and that overall the conference was beneficial.

President and Board Member Comments

There were no comments.

Meeting Schedule

The next regular meeting of the LCCAA is scheduled for Tuesday, December 14, 2010 at 7:00 AM, at the airport's Terminal Operations Center.

THEREUPON, there being no further business to come before the meeting, on motion duly made, seconded, and unanimously carried, the meeting thereupon adjourned.

Presiding Officer

Secretary