

**MINUTES OF THE MEETING OF THE
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY (“LCCAA”)
BOARD OF DIRECTORS (“Board”)
HELD December 14, 2010 at the LOGANSPORT CASS COUNTY AIRPORT (“Airport”)**

Attendance:

Board Members: Mark Hildebrandt
 Tad Wilkinson
 Dave Ingram
 Steve Plank

Pat McNarry and Bob Barr were unable to attend.

Guests: Tim Dalton, Airport Manager

Call to Order

The meeting was called to order by Mark Hildebrandt, President.

Approval of Agenda

The meeting agenda was distributed for review. On a motion duly made by Steve Plank and seconded by Dave Ingram, the Board voted unanimously to approve the agenda.

Approval of Minutes

On a motion duly made by Dave Ingram and seconded by Steve Plank, the Board voted unanimously to approve the minutes of the November 9, 2010 meeting.

Old Business

The Personnel Committee presented a revised PTO Policy for Board consideration. The revised policy was based on Board member feedback and was discussed at length. After review the Board felt comfortable with the policy and requested a few minor changes. Tim Dalton stated that he would make the changes prior to the next meeting and present the policy for Board Approval.

The Personnel Committee then discussed providing flight training to the manager and looked at the benefits of having the airport manager pilot qualified. After discussion, Mark Hildebrandt stated that he would like to have more time to review the information.

New Business

Tim Dalton presented to the Board a list of Airport payables totaling \$59,853.45. The November docket was reviewed by Steve Plank and Dave Ingram. On a motion duly made by Dave Ingram and seconded by Tad Wilkinson, the Board voted unanimously to approve the payables as presented.

Tim Dalton presented the October 2010 Financial Report. The cash balance on hand as of October 31, 2010 was \$748,197.06.

Engineers Report

Paul Shaffer was unable to attend due to an unforeseen conflict. Tim Dalton reported that work is continuing on the necessary easements for the sewer project and that work is underway on securing what is necessary from Hartz Mountain and the Industrial Park. He stated that negotiations should begin shortly after the first of the year.

Airport Managers Report

Tim Dalton presented the Operations report as follows;

100LL 3,842 Jet-A 1,076

Tim Dalton stated that he was very pleased with the November fuel sales since it is the first month in which recreational flyers have stopped flying due to winter weather.

Aircraft rental hours for the month totaled 3.3 hours.

Tim Dalton said that on December 22 he will be hosting "Chili Day" from 11:30pm to 8:00pm and has invited aircraft owners and pilots to come out. He said that this was a small way to thank them for being a part of the success that we have achieved this year.

Tim Dalton reported that the airport has received the 2011 1782 Budget Certification notice.

Tim Dalton gave a presentation about the location and types of signs to identify the airport to the Board. After a brief discussion the Board agreed that the sign should be located at the entrance drive to the airport. Following the discussion Tim Dalton stated that he would provide updated information based on the comments made.

President and Board Member Comments

There were no comments.

Meeting Schedule

The next regular meeting of the LCCAA is scheduled for Tuesday, January 11, 2011 at 7:00 AM, at the airport's Terminal Operations Center.

THEREUPON, there being no further business to come before the meeting, on motion duly made, seconded, and unanimously carried, the meeting thereupon adjourned.

Presiding Officer

Secretary