

**MINUTES OF THE MEETING OF THE  
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY (“LCCAA”)  
BOARD OF DIRECTORS (“Board”)  
HELD September 12, 2011 at the LOGANSPORT CASS COUNTY AIRPORT (“Airport”)**

Attendance:

Board Members:       Mark Hildebrandt  
                              Pat McNary  
                              Bob Barr  
                              Dave Ingram  
                              Steve Plank

Tad Wilkinson was unable to attend.

Guests:                 Tim Dalton, Airport Manager  
                              Don Tribbett, Legal Council  
                              Paul Shaffer, Butler, Fairman & Seufert (“BF&S”)  
                              Toby Steffen, BF&S

**Call to Order**

The meeting was called to order by Mark Hildebrandt, President.

**Approval of Agenda**

The meeting agenda was distributed for review. On a motion duly made by Steve Plank and seconded by Pat McNary, the Board voted unanimously to approve the agenda.

**Approval of Minutes**

On a motion duly made by Steve Plank and seconded by Pat McNary, the Board voted unanimously to approve the minutes of the August 9, 2011 meeting.

**Old Business**

Don Tribbett provided an update on the Chamber acquisition. He stated that condemnation was filed on September 2, 2011 and that the suit was served September 8, 2011. The Chambers will have 30 days from filing to make objections and that a hearing date of October 17, 2011 was set to hear any objections.

**New Business**

Tim Dalton presented quotes for the pavement crack seal project. Request for quotes were solicited from Central Paving, Reece Seal Coat and E&B Paving. Reece Seal Coat was the only company to respond to the request and quoted a price of \$0.88 per linear foot with a total cost of \$45,579.60. On a motion duly made by Dave Ingram and seconded by Pat McNary, the Board voted unanimously to accept the quote from Reece Seal Coat.

Tim Dalton presented quotes for the fuel dispenser lighting project. Quotes were received from Michiana Contracting and Krysevig Electric. Krysevig Electric provided the lowest quote, \$5,286.00 to install two 15' lights at each dispenser. On a motion duly made by Bob Barr and seconded by Pat McNary, the Board voted unanimously to accept the quote from Krysevig Electric.

Tim Dalton distributed and reviewed correspondence from Federal and State Agencies. The Board asked that a list of Agencies that have oversight of the LCCAA be compiled and distributed.

Tim Dalton presented to the Board a list of Airport payables totaling \$52,223.31. On a motion duly made by Bob Barr and seconded by Dave Ingram, the Board voted unanimously to approve the payables as presented. It was noted that Bob Barr and Steve Plank reviewed the claims prior to the meeting.

Tim Dalton presented the July 2011 Financial Report. The cash balance on hand as of July 31, 2011 was \$1,001,402.10.

### **Engineers Report**

Paul Shaffer provided an update on the t-hangar taxiway project.

### **Airport Managers Report**

Tim Dalton presented the Operations report for August as follows;

100LL	8,282	Jet-A	1,135
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Aircraft rental hours for the month totaled 11.1 hours.

Tim Dalton stated that the AAI annual conference was October 11 -14 and that he would be attending along with Dave Ingram and Tad Wilkinson. Registration and hotel rooms have been taken care of.

Tim Dalton provided an update on the wildlife program. He stated that Neil Bennett from BF&S has been on-site several times and that he is pleased to see that the conclusions contained in the Wildlife Hazard Assessment are still true.

Tim Dalton stated that he has narrowed the search for a new part time employee and that training will start October 1.

### **President and Board Member Comments**

There were no comments.

### **Meeting Schedule**

The next regular meeting of the LCCAA is scheduled for Monday, October 10, 2011 at 7:00 AM, at the airport's Terminal Operations Center.

THEREUPON, there being no further business to come before the meeting, on motion duly made, seconded, and unanimously carried, the meeting thereupon adjourned.

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Presiding Officer

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Secretary