

**MINUTES OF THE MEETING OF THE
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY (“LCCAA”)
BOARD OF DIRECTORS (“Board”)
HELD December 13, 2011 at the LOGANSPORT CASS COUNTY AIRPORT (“Airport”)**

Attendance:

Board Members: Mark Hildebrandt
 Tad Wilkinson
 Bob Barr
 Dave Ingram
 Steve Plank

Guests: Tim Dalton, Airport Manager
 Don Tribbett, Legal Council
 Paul Shaffer, Butler, Fairman & Seufert (“BF&S”)

Call to Order

The meeting was called to order by Mark Hildebrandt, President.

Approval of Agenda

The meeting agenda was distributed for review. On a motion duly made by Steve Plank and seconded by Dave Ingram, the Board voted unanimously to approve the agenda.

Approval of Minutes

The meeting minutes was distributed for review. On a motion duly made by Steve Plank and seconded by Tad Wilkinson, the Board voted unanimously to approve the minutes of October 8 and November 10, 2011.

Engineers Report

Paul Shaffer Progress Estimate #3/4 and Change Order #1 for the Taxilane project and reported that all work had been completed as of November 4, 2011. A final inspection with INDOT Office of Aviation and that took place November 20, 2011 and there were no punch list items. On a motion duly made by Bob Barr and seconded by Steve Plank, the Board voted unanimously to accept Progress Estimate #3/4 and Change Order #1 and submit the required documents for reimbursement.

Paul Shaffer presented the 2012 Capital Improvement Plan for the Board approval. Changes to the plan are not needed as it still reflects the Boards desire. On a motion duly made by Tad Wilkinson and seconded by Bob Barr, the Board voted unanimously to accept and submit the 2012 document.

Old Business

Don Tribbett provided an update on the Chambers land acquisition. He informed the Board that there will be a hearing on December 16, 2011 a 2:00pm. The hearing will rule on the objections filed by the Chambers.

Paul Shaffer stated that no bids were received for the sign project. He stated that the project would rebid after he has had an opportunity to speak with the sign companies and identify the issues.

New Business

Tim Dalton presented to the Board a list of Airport payables totaling \$255,424.65. On a motion duly made by Bob Barr and seconded by Dave Ingram, the Board voted unanimously to approve the payables as presented. It was noted that Bob Barr and Tad Wilkinson reviewed the claims prior to the meeting.

Tim Dalton presented the October 2011 Financial Report. The cash balance on hand as of October 31, 2011 was \$739,728.93.

Airport Managers Report

Tim Dalton presented the Operations report for November as follows;

100LL	3,866	Jet-A	758
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Aircraft rental hours for the month totaled 9.0 hours.

Tim Dalton reminded the Board that the 2nd Annual Chili Day has been set for Thursday, December 22, 2011 from 11:30am to 6:00pm and encouraged everyone to attend.

President and Board Member Comments

There were no comments.

Meeting Schedule

The next regular meeting of the LCCAA is scheduled for Tuesday, January 10, 2012 at 7:00 AM, at the airport's Terminal Operations Center.

THEREUPON, there being no further business to come before the meeting, on motion duly made, seconded, and unanimously carried, the meeting thereupon adjourned.

Presiding Officer

Secretary