

**MINUTES OF THE MEETING OF THE
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY (“LCCAA”)
BOARD OF DIRECTORS (“Board”)
HELD June 12, 2012 at the LOGANSPORT CASS COUNTY AIRPORT (“Airport”)**

Attendance:

Board Members: Mark Hildebrandt
 Pat McNary
 Dave Ingram
 Steve Plank

Bob Barr and Tad Wilkinson were unable to attend.

Guests: Tim Dalton, Airport Manager
 Don Tribbett, Legal Counsel
 Paul Shaffer, Butler, Fairman & Seufert (“BF&S”)

Call to Order

The meeting was called to order by Mark Hildebrandt, President.

Approval of Agenda

The meeting agenda was distributed for review. On a motion duly made by Pat McNary and seconded by Steve Plank, the Board voted unanimously to approve the agenda.

Approval of Minutes

On a motion duly made by Pat McNary and seconded by Steve Plank, the Board voted unanimously to approve the minutes of the May 15, 2012 regular meeting and the June 7, 2012 special meeting.

Old Business

The Board discussed the status of obtaining a new sign at the entrance and SR29. Paul Shaffer stated that the prior efforts in bidding the project did not result in any bids being submitting. He stated that he would work with Tim Dalton and revise the specifications/bidding document.

New Business

Tim Dalton presented to the Board a list of Airport payables totaling \$205,329.50. On a motion duly made by Pat McNary and seconded by Dave Ingram, the Board voted unanimously to approve the payables as presented. It was noted that Bob Barr and Tad Wilkinson reviewed the claims prior to the meeting.

Dave Ingram reported that he and Tim Dalton met with two individuals to look at marketing for the airport to assist in meeting our goals. Both individuals offer varying skills and qualifications and at this point are awaiting their individual proposals. Dave Ingram stated that he would not be in attendance at the next Board meeting however Tim Dalton will make the presentation for the Boards consideration. He also reported that detailed specifications have been put together regarding upgrading the current phone system. He stated that the Request for Quotes will be going out by the end of the week and will report those findings at the next meeting.

Engineers Report

Paul Shaffer presented the Advertisement for Bids on the utility project for Board approval. The Board asked that an alternate bid be submitted for the installation of fiber conduit. On a motion duly made by Pat McNary and seconded by Dave Ingram, the Board voted unanimously to approve the advertisement.

Airport Managers Report

Tim Dalton presented the Operations report for May as follows;

100LL 4,871 Jet-A 745

Tim Dalton stated that fuel sales were improved significantly from the previous months and was more in line with our normal levels.

Tim Dalton reported that work on the annual Fly-In/Open House is wrapped up and the airport and EAA Chapter 1471 are ready for a good event.

Tim Dalton reminded the Board that the next AAI quarterly conference is July 19th and will be held at the DeKalb County Airport in Auburn.

President and Board Member Comments

There were no comments.

Meeting Schedule

The next regular meeting of the LCCAA is scheduled for Tuesday, July 10, 2012 at 7:00 AM, at the airport's Terminal Operations Center.

THEREUPON, there being no further business to come before the meeting, on motion duly made, seconded, and unanimously carried, the meeting thereupon adjourned.

Presiding Officer

Secretary