

**MINUTES OF THE SPECIAL MEETING OF THE
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY (“LCCAA”)
BOARD OF DIRECTORS (“Board”)
HELD July 10, 2012 at the LOGANSPORT CASS COUNTY AIRPORT (“Airport”)**

Attendance:

Board Members: Mark Hildebrandt
 Tad Wilkinson
 Pat McNary
 Bob Barr
 Steve Plank

Dave Ingram was unable to attend.

Guests: Tim Dalton, Airport Manager
 Paul Shaffer, Butler, Fairman and Seufert (“BF&S”)
 Don Tribbett, Legal Counsel

Call to Order

The meeting was called to order by Mark Hildebrandt, President.

Approval of Agenda

The meeting agenda was distributed for review. On a motion duly made by Pat McNary and seconded by Steve Plank, the Board voted unanimously to approve the agenda.

Approval of Minutes

On a motion duly made by Pat McNary and seconded by Steve Plank, the Board voted unanimously to approve the minutes of the June 7, 2012 special meeting and June 12, 2012 regular meeting.

Old Business

Don Tribbett informed the Board the Chambers have filed exceptions to the appraisers report and that more information will be communicated when known.

Tim Dalton discussed the efforts to potentially secure outside assistance on marketing efforts. The proposals from Elaine Hall and Aloft Strategies were reviewed. After discussion the Board wanted more information and Tim Dalton will contact Aloft Strategies and have them at the next Board meeting.

Tim Dalton presented a proposal for upgrading the current phone system. Due to the limited capabilities and qualified personnel to work on the current system Roeing Corporation has advised that a new system would be needed to obtain the required functionality. After discussion the project was tabled until fiber lines are available at the airport.

New Business

Tim Dalton presented to the Board a list of Airport payables totaling \$27,286.53. On a motion duly made by Bob Barr and seconded by Tad Wilkinson, the Board voted unanimously to approve the payables as presented.

Tim Dalton presented the May 31, 2012 financial reports.

Engineers Report

Paul Shaffer presented proposals for the sign project received from A Sign by Design and Extreme Graphics. On a motion duly made by Pat McNary and seconded by Steve Plank the Board voted unanimously to engage A Sign by Design and open negotiations. Tim Dalton will chair a committee to work with them on design.

Paul Shaffer presented closeout documents for grant AIP-17 and to open grant AIP-18. On a motion duly made by Pat McNary and seconded by Steve Plank, the Board voted unanimously to approve and sign the grant documents.

Airport Managers Report

Tim Dalton presented the Operations report for June as follows;

100LL 2,314 Jet-A 715

Aircraft rental hours for June totaled 21.3 hours.

Tim Dalton opened discussion on the 2012 Fly-In / Open House and stated that he felt this year's event was very successful. Bob Barr stated that EAA Chapter 1471 was working on obtaining a PA system to communicate with attendees better. Bob Barr requested that the Airport Authority reimburse the Chapter \$62.00 for renting the information sign and that expenses related to use of the airports rental aircraft also be waived. On a motion made by Steve Plank and seconded by Tad Wilkinson, the Board voted unanimously to approve.

Tim Dalton reported that he would be attending the AAI quarterly meeting on July 19 at DeKalb County Airport.

President and Board Member Comments

There were no comments.

Meeting Schedule

The next regular meeting of the LCCAA is scheduled for Tuesday, August 14, 2012 at 7:00 AM, at the airport's Terminal Operations Center.

THEREUPON, there being no further business to come before the meeting, on motion duly made, seconded, and unanimously carried, the meeting thereupon adjourned.

Presiding Officer

Secretary