

**MINUTES OF THE SPECIAL MEETING OF THE
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY (“LCCAA”)
BOARD OF DIRECTORS (“Board”)
HELD November 13, 2012 at the LOGANSPORT CASS COUNTY AIRPORT (“Airport”)**

Attendance:

Board Members: Mark Hildebrandt
 Tad Wilkinson
 Pat McNary
 Bob Barr
 Dave Ingram
 Steve Plank

Guests: Tim Dalton, Airport Manager
 Paul Shaffer, Butler, Fairman and Seufert (“BF&S”)
 Don Tribbett, Legal Counsel

Call to Order

The meeting was called to order by Mark Hildebrandt, President.

Approval of Agenda

The meeting agenda was distributed for review. On a motion duly made by Pat McNary and seconded by Steve Plank, the Board voted unanimously to approve the agenda.

Approval of Minutes

On a motion duly made by Pat McNary and seconded by Steve Plank, the Board voted unanimously to approve the minutes of the October 9, 2012 meeting.

Old Business

Tim Dalton reported on the 2013 LCCAA budget and discussed the reduction of \$76,600 from the Capital Line. The Board discussed the need to communicate with the County Council the requirements and needs of the airport. Tim Dalton stated that he would put together a presentation, with the help of Dave Ingram for the next board meeting that would address the use and economic impact that the airport had on the community.

Tim Dalton presented quotes from two (2) sign manufactures for the construction and installation of two (2) airport signs. On a motion duly made by Bob Barr and seconded by Dave Ingram, the Board voted unanimously to accept the quote from Indianapolis Signworks in the amount of \$14,725.00.

New Business

Tim Dalton presented to the Board a list of Airport payables totaling \$87,613.96. On a motion duly made by Tad Wilkinson and seconded by Bob Barr, the Board voted unanimously to approve the payables as presented.

Tim Dalton presented the September 30, 2012 financial reports.

Engineers Report

Paul Shaffer presented Progress Estimate #2 in the amount of \$98,808 for work to date on the utility project. He stated that the contractor has had a difficult time getting the 1.5" line to hold pressure, but the contractor has stated that he would like to have the project completed by the end of the month. On a motion duly made by Bob Barr and seconded by Steve Plank, the Board voted unanimously to approve and the Progress Estimate.

Paul Shaffer presented information regarding communication with FAA regarding the runway project. At present the FAA is requesting reimbursement of approximately \$15,000 for the project for expenses that FAA had previously approved. The issue stems from having to bid the project twice due to the hold up of the environment approval. These additional professional services fee's paid to BF&S had been approved by the LCCAA at the direction of FAA. On a motion duly made by Tad Wilkinson and seconded by Bob Barr, the Board voted unanimously to have BF&S draft a letter stating that the additional fees were approved by LCCAA during the project. Secondly, on a motion duly made by Steve Plank and seconded by Tad Wilkinson, the Board voted unanimously to have BF&S draft a response to FAA regarding the additional expenses.

Airport Managers Report

Tim Dalton presented the Operations report for June as follows;

100LL 2,180 Jet-A 1,734

Tim Dalton reported strong jet activity and fuel sales at the end of October and start of November which resulted in 6 jet aircraft purchasing 3,400 gallons of Jet-A.

President and Board Member Comments

There were no comments.

Meeting Schedule

The next regular meeting of the LCCAA is scheduled for Tuesday, December 11, 2012 at 7:00 AM, at the airport's Terminal Operations Center.

THEREUPON, there being no further business to come before the meeting, on motion duly made, seconded, and unanimously carried, the meeting thereupon adjourned.