

**MINUTES OF THE REGULAR MEETING OF THE
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY (“LCCAA”)
BOARD OF DIRECTORS (“Board”)
HELD March 12, 2013 at the LOGANSPORT CASS COUNTY AIRPORT (“Airport”)**

Attendance:

Board Members: Mark Hildebrandt
 Tad Wilkinson
 Bob Barr
 Steve Plank

Pat McNary and Dave Ingram were unable to attend

Guests: Tim Dalton, Airport Manager
 Paul Shaffer, Butler, Fairman and Seufert (“BF&S”)
 Larry Kirsch, BF&S
 Don Tribbett, Legal Counsel

Call to Order

The meeting was called to order by Mark Hildebrandt, President.

Approval of Agenda

The meeting agenda was distributed for review. On a motion duly made by Steve Plank and seconded by Tad Wilkinson, the Board voted unanimously to approve the agenda.

Approval of Minutes

On a motion duly made by Steve Plank and seconded by Tad Wilkinson,, the Board voted unanimously to approve the minutes of the February 12, 2013 meeting.

Public Comments

New Business

Tim Dalton reported that he and Mark Hildebrandt are on the agenda for the March 18 County Commissioners meeting to provide the airport presentation.

Tim Dalton reported that a lot of work is being done on this year’s Airport Awareness Fly-In/Drive-In and we have secured the Purdue University Phenom, American Huey 369, an AT-6 Texan and more. The EAA Chapter has also started a sponsorship drive to help with the cost of bringing aircraft and activities to this year’s event. Tim Dalton requested that the Airport Authority contribute as a Gold Sponsor in the amount of \$500. With this comes a ride in the American Huey 369 helicopter and it was recommended that the Airport Authority work with the local veterans group to offer the ride to them so that they may recognize a local veteran. On a motion duly made by Tad Wilkinson and seconded by Steve Plank, the Board voted unanimously to participate as a Gold Sponsor.

Tim Dalton presented a draft rack card for the airport and stated that to have 1,000 printed would be at a cost of \$173. He stated there might be some small set up cost, but that would not be known until time of printing.

Tim Dalton presented to the Board a list of Airport payables. On a motion duly made by Bob Barr and seconded by Tad Wilkinson, the Board voted unanimously to approve the payables as presented.

Engineers Report

Paul Shaffer discussed the process of reimbursement of the Chambers parcel and what we would need to do from the FAA perspective. Prior to returning unspent funds, we need to make sure that all invoices have been turned in so that it can be part of the grant adjustment.

Paul Shaffer discussed the fence project and stated that at this time FAA has funds programmed for construction of the fence in 2014. He said that design contracts would be presented to the Board in April or May for review and approval.

Airport Managers Report

Tim Dalton reported that only two companies responded to the request for quotes for the Tower/T-Hangar painting project. Landis provided a quote of \$4,975 for the tower and \$6,775 for the hangar. Gotshall provided a quote only for the hangar in the amount of \$13,850. After discussion the board recommended only proceeding with the tower. On a motion duly made by Steve Plank and seconded by Bob Barr, the Board voted unanimously to accept the proposal of Landis for the tower only in the amount of \$4,975.

Tim Dalton reported that he attended the Cass Logansport Economic Development Organization (CLEDO) annual dinner. He stated that Jim Hayden had very positive comments about the airport and airports capabilities during his presentation.

President and Board Member Comments

There were no comments.

Meeting Schedule

The next regular meeting of the LCCAA is scheduled for Tuesday, April 9, 2013 at 7:00 AM, at the airport's Terminal Operations Center.

THEREUPON, there being no further business to come before the meeting, on motion duly made, seconded, and unanimously carried, the meeting thereupon adjourned.