

**MINUTES OF THE REGULAR MEETING OF THE
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY ("LCCAA")
BOARD OF DIRECTORS ("Board")
HELD June 11, 2013 at the LOGANSPORT CASS COUNTY AIRPORT ("Airport")**

Attendance:

Board Members: Tad Wilkinson
 Pat McNary
 Dave Ingram
 Bob Barr

Mark Hildebrandt and Steve Plank were unable to attend

Guests: Tim Dalton, Airport Manager
 Paul Shaffer, Butler, Fairman and Seufert ("BF&S")
 Don Tribbett, Legal Counsel
 Jim David, Cass County Council

Call to Order

The meeting was called to order by Tad Wilkinson, Vice-President.

Approval of Agenda

The meeting agenda was distributed for review. On a motion duly made by Pat McNary and seconded by Dave Ingram, the Board voted unanimously to approve the agenda.

Public Comments

There were no public comments.

Old Business

Tim Dalton reported that installation of the airport signs has been completed. He stated that there will be some minor landscaping that will need done. Additionally, he reported that the rotating beacon paint is almost completed and will be done prior to the June 22 open house.

Tim Dalton stated that the visit from the Chinese Counsel General of Chicago went very well.

New Business

Paul Shafer presented Progress Estimate #3 in the amount of \$85,500 for the T-Hangar Project. On a motion duly made by Pat McNary and seconded by Bob Barr, the Board voted unanimously to approve the pay request.

Tim Dalton presented to the Board a list of Airport payables. On a motion duly made by Bob Barr and seconded by Dave Ingram, the Board voted unanimously to approve the payables as presented.

Attorney's Report

Don Tribbett reported that the Chambers acquisition is completed.

Engineers Report

Paul Shaffer presented Change Order #1 for the T-Hangar project. The additional funds are for additional concrete work and additional lighting in the new and old t-hangar. The amount of the change order presented was \$8,786.00. On a motion duly made by Dave Ingram and seconded by Pat McNarny, the Board voted unanimously to approve Change Order #1.

Paul Shaffer presented Progress Estimate #4 in the amount of \$67,891.47 for work through May 31, 2013 on the T-hangars. On a motion duly made by Bob Barr and seconded by Pat McNarny, the Board voted unanimously to approve Progress Estimate #4.

Paul Shaffer presented the Board with a Design Agreement and Grant Application for the fence project. On a motion duly made by Pat McNarny and seconded by Bob Barr, the Board voted unanimously to approve and sign the agreement and grant application.

Airport Managers Report

Tim Dalton reported that work is continuing for the 2013 Airport Awareness Fly-In / Drive-In, but everything will be in place. He commended the work of EAA Chapter 1471 and said that this could be a much bigger event than we have seen in the past.

Tim Dalton reported that the Hoosier Heartland group has asked about using the airport to host a luncheon event for the highways grand opening this fall. They are estimating about 450 people would be in attendance. They will be here later in the month for a work session and to show INDOT the facilities. He said this is a very good event for the airport and will provide great exposure.

Personnel Committee

The Personnel Committee recommended that all airport employees receive a 3% pay increase effective with the next pay period. On a motion duly made by Bob Barr and seconded by Pat McNarny, the Board voted unanimously to approve the increases as recommended.

President and Board Member Comments

There were no comments.

Meeting Schedule

The next regular meeting of the LCCAA is scheduled for Tuesday, July 9, 2013 at 7:00 AM, at the airport's Terminal Operations Center.

THEREUPON, there being no further business to come before the meeting, on motion duly made, seconded, and unanimously carried, the meeting thereupon adjourned.