

**MINUTES OF THE REGULAR MEETING OF THE  
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY (“LCCAA”)  
BOARD OF DIRECTORS (“Board”)  
HELD August 13, 2013 at the LOGANSPORT CASS COUNTY AIRPORT (“Airport”)**

Attendance:

Board Members:           Mark Hildebrandt  
                                  Tad Wilkinson  
                                  Pat McNarny  
                                  Dave Ingram  
                                  Bob Barr  
                                  Steve Plank

Guests:                    Tim Dalton, Airport Manager  
                                  Paul Shaffer, Butler, Fairman and Seufert (“BF&S”)  
                                  Don Tribbett, Legal Counsel

**Call to Order**

The meeting was called to order by Mark Hildebrandt, President.

**Approval of Agenda**

The meeting agenda was reviewed. On a motion duly made by Pat McNarny and seconded by Steve Plank, the Board voted unanimously to approve the agenda.

**Approval of Minutes**

On a motion duly made by Pat McNarny and seconded by Steve Plank, the Board voted unanimously to approve the minutes of the July 9, 2013 meeting.

**Public Comments**

There were no public comments.

**New Business**

Tim Dalton presented the Board with a letter that was received from Leo Brown Constructions attorney regarding unpaid testing invoices for \$3,821.50. A timeline of events was distributed that outlined the sequence of events which shows that prior to receiving the letter from the contractors attorney no invoices had been submitted and no pay request was made. BF&S had previously advised the contractor that in their opinion it was not the responsibility of LCCAA and that they would recommend that the airport not pay for the testing. BF&S also advised the contractor to submit the invoices and they would present it to the Board for a decision. After a lengthy discussion, the Board agreed that they would be willing to pay for part of the testing. On a motion duly made by Steve Plank and seconded by Pat McNarny, the Board voted unanimously to instruct Don Tribbett to negotiate a settlement regarding these invoices.

Tim Dalton presented Progress Estimate # 5 for 59,234.60 for work on the t-hangars. On a motion duly made by Bob Barr and seconded by Steve Plank, the Board voted unanimously to approve the Progress Estimate.

On a motion duly made by Tad Wilkinson and seconded by Steve Plank, the Board voted unanimously to approve the payables as presented.

Tim Dalton presented the monthly Financial Reports.

## **Engineers Report**

Paul Shaffer presented Progress Estimate # 6 for \$48,566 for work on the t-hangars. On a motion duly made by Dave Ingram and seconded by Bob Barr, the Board voted unanimously to approve the Progress Estimate.

Paul Shaffer presented updated DBE goals for the period of 2014-2016. On a motion duly made by Dave Ingram and seconded by Steve Plank. The Board voted unanimously to approve and publish the DBE goals.

## **Airport Managers Report**

Tim Dalton that the Hoosier Heartland lunch is shaping up and looks to occur around October 24<sup>th</sup>. He stated that this is an important opportunity to display the airport.

Tim Dalton reminded the board that the AAI GA Marketing workshop is on August 20<sup>th</sup> in Bloomington. He encouraged everyone to attend as it looks to be a good agenda.

Tim Dalton stated that the AAI Airport of the Year application was submitted on time and distributed everyone a copy.

Tim Dalton reported that fuel sales were strong in July with 2,578gal of 100LL and 4,542gal of JetA sold. Rental of N43788 was solid for the month with 20.8 hours.

Tim Dalton reported that the NARCO glideslope receiver in N43788 was no operating. NARCO has ceased operations and the radio is not repairable. In order to add the capability back to the aircraft Dave Ingram has donated a glideslope receiver and our only cost will be shop time for Muncie Aviation to remove and install. Thank you Dave Ingram.

## **President and Board Member Comments**

There were no comments.

## **Meeting Schedule**

The next regular meeting of the LCCAA is scheduled for Tuesday, September 10, 2013 at 7:00 AM, at the airport's Terminal Operations Center.

THEREUPON, there being no further business to come before the meeting, on motion duly made, seconded, and unanimously carried, the meeting thereupon adjourned.