

**MINUTES OF THE REGULAR MEETING OF THE
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY (“LCCAA”)
BOARD OF DIRECTORS (“Board”)
HELD September 10, 2013 at the LOGANSPORT CASS COUNTY AIRPORT (“Airport”)**

Attendance:

Board Members: Mark Hildebrandt
 Pat McNary
 Bob Barr
 Steve Plank

Tad Wilkinson and Dave Ingram were unable to attend.

Guests: Tim Dalton, Airport Manager
 Paul Shaffer, Butler, Fairman and Seufert (“BF&S”)
 Larry Kirsch, BF&S
 Don Tribbett, Legal Counsel

Call to Order

The meeting was called to order by Mark Hildebrandt, President.

Approval of Agenda

The meeting agenda was reviewed. On a motion duly made by Pat McNary and seconded by Steve Plank, the Board voted unanimously to approve the agenda.

Approval of Minutes

On a motion duly made by Pat McNary and seconded by Steve Plank, the Board voted unanimously to approve the minutes of the August 13, 2013 meeting.

Public Comments

There were no public comments.

Old Business

Don Tribbett provided the Board with the settlement agreement with Leo Brown Construction regarding testing invoices. Don Tribbett stated that the settlement amount was for \$2,000 and felt it was appropriate for the Board to accept. On a motion duly made by Bob Barr and seconded by Pat McNary, the Board voted unanimously to approve and accept the settlement agreement.

New Business

Tim Dalton stated that Mark Hildebrandt, Dave Ingram, Paul Shaffer and he would be going to Chicago on September 24, 2013 to meet with our new Program Manager Michael Ferry.

Tim Dalton presented the 2014 budget for board review and approval. On a motion duly made by Pat McNary and seconded by Steve Plank, the Board voted unanimously to approve the proposed budget. Tim Dalton stated that the first reading of on the budget will be Friday, September 20, 2013 and that he is setting up a meeting with Jim David, the County Council Airport Liaison to go over the budget.

Tim Dalton presented the payables for approval. On a motion duly made by Pat McNary and seconded by Bob Barr, the Board voted unanimously to approve the payables as presented.

Tim Dalton presented the monthly Financial Reports. On a motion duly made by Pat McNary and seconded by Steve Plank the Board voted unanimously to transfer \$14,000 from Legal Fees to Engineering Fees.

Engineers Report

Larry Kirsch presented Progress Estimate # 7 for \$2,500.00 for work on the t-hangars. On a motion duly made by Steve Plank and seconded by Bob Barr, the Board voted unanimously to approve the Progress Estimate.

Larry Kirsch presented Progress Estimate # 8 for \$16,572.93 for work on the t-hangars. On a motion duly made by Bob Barr and seconded by Steve Plank, the Board voted unanimously to approve the Progress Estimate.

Airport Managers Report

Tim Dalton that the Hoosier Heartland date is locked in for Wednesday, October 23, 2013. He stated that this is an important opportunity to display the airport.

Tim Dalton stated that the AAI marketing workshop was very good and that he came away with a lot of information to evaluate.

Tim Dalton reported that fuel sales for August was 2,205gal of 100LL and 995gal of JetA sold. Rental of N43788 was 11.4 hours.

Tim Dalton reminded everyone that the AAI annual conference is coming up October 9 and 10, 2013 and will be held again at Swan Lake. He asked that anyone planning to attend to get with him for registration and hotel requirements.

President and Board Member Comments

There were no comments.

Meeting Schedule

The next regular meeting of the LCCAA is scheduled for Tuesday, October 8, 2013 at 7:00 AM, at the airport's Terminal Operations Center.

THEREUPON, there being no further business to come before the meeting, on motion duly made, seconded, and unanimously carried, the meeting thereupon adjourned.