

**MINUTES OF THE REGULAR MEETING OF THE
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY (“LCCAA”)
BOARD OF DIRECTORS (“Board”)
HELD June 10, 2014 at the LOGANSPORT CASS COUNTY AIRPORT (“Airport”)**

Attendance:

Board Members: Tad Wilkinson
 Pat McNary
 Bob Barr
 Dave Ingram
 Steve Plank

Mark Hildebrandt was unable to attend.

Guests: Tim Dalton, Airport Manager
 Don Tribbett, Legal Counsel
 Paul Shaffer, Butler, Fairman & Seufert (“BF&S”)

Call to Order

The meeting was called to order by Tad Wilkinson, Vice President.

Approval of Agenda

On a motion duly made by Pat McNary and seconded by Bob Barr, the Board voted unanimously to approve the agenda.

Approval of Minutes

On a motion duly made by Pat McNary and seconded by Bob Barr, the Board voted unanimously to approve the minutes as presented.

Public Comments

There were no public comments.

Old Business

There was no old business.

New Business

Dave Ingram opened discussion on the draft Employee Policy Handbook. He stated that it was a good first start and that following a review by all Board members he would like to see approval at the next meeting.

Steve Plank discussed the need to have the airport grounds sprayed for weeds and that he has had initial discussions on what type of chemical would be most effective and the potential cost. He stated that Forefront would be the best option and would cost approximately \$15.00 per acre plus application cost. On a motion duly made by Pat McNary and seconded by Dave Ingram, the Board voted unanimously to approve the expenditure not to exceed \$3,000.

Tim Dalton presented the monthly Financial Reports.

Tim Dalton presented the payables for approval. On a motion duly made by Bob Barr and seconded by Steve Plank, the Board voted unanimously to approve the payables as presented.

Engineers Report

Paul Shaffer presented the grant application, AIP 19 requesting reimbursement for the design and engineering cost to date on the fencing project. On a motion duly made by Bob Barr and seconded by Pat McNamy, the Board voted unanimously to sign and submit the application to the FAA.

Airport Managers Report

Tim Dalton reported that work is ongoing in preparation for this year's fly-in. Flyers were sent to all Indiana airports, EAA chapters and listed on multiple social media websites to publicize the event around the state. Locally, banners are in place around town and we will be featured on Talk of the Town this Thursday at 8:30am.

Tim Dalton reported that fuel sales for February was 1,352 gallons of 100LL and 961 gallons of JetA. Rental of N43788 was 9.4 hours.

President and Board Member Comments

There were no comments.

Meeting Schedule

The next regular meeting of the LCCAA is scheduled for Tuesday, July 8 , 2014 at 7:00 AM, at the airport's Terminal Operations Center.

THEREUPON, there being no further business to come before the meeting, on motion duly made, seconded, and unanimously carried, the meeting thereupon adjourned.

Presiding Officer

Secretary