

**MINUTES OF THE REGULAR MEETING OF THE  
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY (“LCCAA”)  
BOARD OF DIRECTORS (“Board”)  
HELD July8, 2014 at the LOGANSPORT CASS COUNTY AIRPORT (“Airport”)**

Attendance:

Board Members:       Mark Hildebrandt  
                              Tad Wilkinson  
                              Pat McNarny  
                              Dave Ingram

Bob Barr and Steve Plank were unable to attend.

Guests:                 Tim Dalton, Airport Manager  
                              Don Tribbett, Legal Counsel  
                              Toby Steffen, Butler, Fairman & Seufert (“BF&S”)

**Call to Order**

The meeting was called to order by Mark Hildebrandt, President.

**Approval of Agenda**

On a motion duly made by Pat McNarny and seconded by Tad Wilkinson, the Board voted unanimously to approve the agenda.

**Approval of Minutes**

On a motion duly made by Pat McNarny and seconded by Tad Wilkinson, the Board voted unanimously to approve the minutes as presented.

**Public Comments**

There were no public comments.

**Old Business**

A final draft of the Employee Policy Handbook was presented for approval. Pat McNarny stated that he had minor grammatical changes but they would not change policy. On a motion duly made by Dave Ingram and seconded by Pat McNarny, the Board voted unanimously to adopt the Employee Policy Handbook. Tim Dalton stated that he would work with Pat McNarny on the changes so that it can be given to all employees at the next staff meeting.

**New Business**

Tim Dalton presented the monthly Financial Reports.

Tim Dalton presented the payables for approval. On a motion duly made by Tad Wilkinson and seconded by Pat McNarny, the Board voted unanimously to approve the payables as presented.

**Attorney’s Report**

Don Tribbett reported that due to a change in the instructions to the court appointed appraisers the deadline was extended to September. The change in instructions was related to the treatment of the previously purchased avigation easement.

## **Airport Managers Report**

Tim Dalton reported that despite a wet start that this year's fly-in was another successful event. The difficult weather kept the fly-in traffic away, but EAA Chapter 1471 and Huey 369 stayed very busy giving rides.

Tim Dalton reported that the annual Oshkosh fly-in is later in the month and although traffic is usually good, he asked to discount fuel \$0.25 per gallon during the event to attract more aircraft. On a motion duly made by Dave Ingram and seconded by Tad Wilkinson, the Board voted unanimously to approve the discount.

Tim Dalton reported that fuel sales for June were 1,907.51 gallons of 100LL and 1,507.41 gallons of JetA. Rental of N43788 was 16.2 hours.

Tim Dalton reported that INDot had placed a traffic counter as part of the annual traffic count program. The counter was placed the 3<sup>rd</sup> week of June and will be there for 30 days.

Tim Dalton reported that the Greentown to Reynolds power line project has selected the route of the new transmission line and it will not interfere with the airport.

## **President and Board Member Comments**

There were no comments.

## **Meeting Schedule**

The next regular meeting of the LCCAA is scheduled for Tuesday, August 12 , 2014 at 7:00 AM, at the airport's Terminal Operations Center.

THEREUPON, there being no further business to come before the meeting, on motion duly made, seconded, and unanimously carried, the meeting thereupon adjourned.

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Presiding Officer

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Secretary