

**MINUTES OF THE REGULAR MEETING OF THE  
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY (“LCCAA”)  
BOARD OF DIRECTORS (“Board”)  
HELD February 19, 2015 at the LOGANSPORT CASS COUNTY AIRPORT (“Airport”)**

Attendance:

Board Members:       Mark Hildebrandt  
                              Tad Wilkinson  
                              Bob Barr  
                              Steve Plank

Pat McNary and Dave Ingram were unable to attend. They participated in the discussions electronically but did not participate in any votes.

Guests:                 Tim Dalton, Airport Manager  
                              Paul Shaffer, Butler, Fairman & Seufert (“BF&S”)  
                              Brian Elsenbroek, (BF&S)

**Call to Order**

The meeting was called to order by Mark Hildebrandt, President.

**Approval of Agenda**

On a motion duly made by Bob Barr and seconded by Steve Plank, the Board voted unanimously to approve the agenda.

**Approval of Minutes**

On a motion duly made by Bob Barr and seconded by Steve Plank, the Board voted unanimously to approve the minutes as amended.

**Public Comments**

There were no public comments.

**Old Business**

Tim Dalton reported that he was not comfortable moving forward with approval of the draft Minimum Standards at this time. He stated that before that can be done the Board needs to address the areas of insurance, self-fueling and temporary commercial activity. Once the agreement is completed with Air Indiana Skydiving the focus can be put on wrapping this up.

Tim Dalton stated that he had received a few comments relating to the draft agreement for Air Indiana Skydiving and that this needed to be done quickly as the jump season is fast approaching. Mark Hildebrandt suggested that a draft agreement be negotiated and then brought back for the Board's approval. On a motion duly made by Bob Barr and seconded by Steve Plank the Board authorized Tim Dalton to proceed with negotiating a draft agreement with Air Indiana Skydiving.

**New Business**

Tim Dalton suggested making changes to the Airport Rules and Regulations that would ban the use of portable heaters in T-Hangars, alcohol on Airport property camping and open fires. On a motion duly made by Steve Plank and seconded by Bob Barr, the Board voted unanimously to adopt the changes.

Tim Dalton presented the monthly Financial Reports. On a motion duly made by Bob Barr and seconded by Steve Plank, the Board voted unanimously to approve the reports as presented.

Tim Dalton presented the payables for approval. On a motion duly made by Tad Wilkinson and seconded by Steve Plank, the Board voted unanimously to approve the payables as presented.

### **Engineers Report**

Brian Elsenbroek presented a letter to FAA stating that we would be utilizing our Non Primary Entitlement funds for 2015. On a motion duly made by Bob Barr and seconded by Tad Wilkinson, the Board voted unanimously to approve signing and sending the letter.

Brian Elsenbroek reviewed the timeline for the fencing project and advised of the key dates as follows:

05/11/2015	1 <sup>st</sup> Notice of Bids
05/18/2015	2 <sup>nd</sup> Notice of Bids
05/26/2015	Pre-Bid Conference
06/8/2015	Opening of Bids

### **Airport Managers Report**

Tim Dalton reported that EAA Chapter 1471's Young Eagles Rally is scheduled for Saturday, April 25. He requested that the use of N43788 be provided to Chapter 1471. On a motion duly made by Tad Wilkinson and seconded by Steve Plank, the Board voted unanimously to donate the use of N43788.

Tim Dalton reported that fuel sales for January were 152.37 gallons of 100LL and 500.02 gallons of Jet-A. Tim Dalton stated that the winter weather and high cost of 100LL has had a negative impact on traffic. He requested that the price be lowered to be more competitive. On a motion duly made by Bob Barr and seconded by Steve Plank, the Board voted unanimously to authorize Tim Dalton to evaluate and set the price of 100LL based on the area market.

Tim Dalton requested that the LCCAA again be a sponsor for the annual Fly-In this summer. On a motion duly made by Steve Plank and seconded by Tad Wilkinson, the Board unanimously agreed to participate as a \$500.00 sponsor.

### **President and Board Member Comments**

There were no comments.

### **Meeting Schedule**

The next regular meeting of the LCCAA is scheduled for Tuesday, March 17, 2015 at 7:00 AM, at the Airport's Terminal Operations Center.

THEREUPON, there being no further business to come before the meeting, on motion duly made, seconded, and unanimously carried, the meeting thereupon adjourned.

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Presiding Officer

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Secretary