

**MINUTES OF THE REGULAR MEETING OF THE
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY (“LCCAA”)
BOARD OF DIRECTORS (“Board”)
HELD June 16, 2015 at the LOGANSPORT CASS COUNTY AIRPORT (“Airport”)**

Attendance:

Board Members: Mark Hildebrandt
 Pat McNarny
 Dave Ingram
 Steve Plank

Tad Wilkinson and Bob Barr were unable to attend.

Guests: Tim Dalton, Airport Manager
 Brian Elsenbroek, Butler, Fairman & Seufert (“BF&S”)
 Don Tribbett, Legal Counsel

Call to Order

The meeting was called to order by Mark Hildebrandt, President.

Approval of Agenda

On a motion duly made by Pat McNarny and seconded by Steve Plank, the Board voted unanimously to approve the agenda.

Approval of Minutes

On a motion duly made by Pat McNarny and seconded by Steve Plank, the Board voted unanimously to approve the minutes as presented.

Public Comments

There were no public comments.

Old Business

Tim Dalton reported that he had discussed with Dick Good the Boards offer of \$18,000 to purchase improvements to the Good A&E hangar. Mr. Good has countered and has requested the Board to consider a price of \$20,000 and that two equal payments of \$10,000 be made with one occurring upon execution of the agreement and the second payment to be made after the first of the year. On a motion duly made by Dave Ingram and seconded by Pat McNarny, the Board voted unanimously to purchase the improvements for \$20,000.

New Business

Mark Hildebrandt provided the Board with a draft policy 3.19 Chain of Command. He stated that it provides employees with direction on the policy and procedure to handle disputes. On a motion duly made by Pat McNarny and seconded by Dave Ingram, the Board voted unanimously to approve the new policy.

Tim Dalton reported that he had obtained quotes to have the exterior bathroom floor tiled due to the existing epoxy finish coming apart. Quotes to install tile were requested from Miller Flooring, Partridge and Gray Mill and received as following:

Miller Flooring: \$1,274.07 Partridge: \$996.00 Gray Mill: \$1,194.77

Tim Dalton noted that Partridge did not quote tile as requested and only quoted a vinyl floor. On a motion duly made by Dave Ingram and seconded by Steve Plank, the Board voted unanimously to accept the quote of \$1,194.77 from Gray Mill.

Tim Dalton reported that everything is set for the A.Raymond 150th Anniversary event being held tonight. He stated that due to the amount of rain over the past week, that parking in the south field is not an option and the western portion of the apron will be utilized.

Tim Dalton presented the monthly Financial Reports. On a motion duly made by Pat McNarny and seconded by Steve Plank, the Board voted unanimously to approve the reports as presented.

Tim Dalton presented the payables for approval. On a motion duly made by Pat McNarny and seconded by Steve Plank, the Board voted unanimously to approve the payables as presented.

Engineers Report

Brian Elsenbroek reported that bids for the fencing project were opened June 8th and that two bids were received as follows:

	Package 1 (North Side)	Package 2 (Southwest Corner)	Package 3 (Southeast Corner)	Package 4 (Terminal Area)	Package 5 (House/Lot Clearing)	Total
Allied Fence	\$229,712.00	\$112,106.00	\$110,244.00	\$259,020.00	\$99,000	\$810,082
Nationwide Fence	\$286,400.75	\$134,575.00	\$126,198.92	\$352,522.23	\$58,650.00	\$958,346.90

The Board discussed the bids and options since the current amount of funding available for the project is \$338,946. On a motion duly made Dave Ingram and seconded by Steve Plank, the Board voted unanimously to proceed with Package 1 and Package 3. Brian Elsenbroek will proceed with grant submission and once the grant is approved then the Notice of Award can be sent.

Attorney's Report

Don Tribbett presented an update to the Slusser condemnation.

Airport Managers Report

Tim Dalton reported that fuel sales for May were 876.91 gallons of 100LL and 554.85 gallons of Jet-A. He also reported that N43788 was rented for 5.3 hours in May

President and Board Member Comments

There were no comments.

Meeting Schedule

The next regular meeting of the LCCAA is scheduled for Tuesday, July 21, 2015 at 7:00 AM, at the Airport's Terminal Operations Center.

THEREUPON, there being no further business to come before the meeting, on motion duly made, seconded, and unanimously carried, the meeting thereupon adjourned.

Presiding Officer

Secretary