

**MINUTES OF THE REGULAR MEETING OF THE
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY (“LCCAA”)
BOARD OF DIRECTORS (“Board”)
HELD August 18, 2015 at the LOGANSPORT CASS COUNTY AIRPORT (“Airport”)**

Attendance:

Board Members: Mark Hildebrandt
 Tad Wilkinson
 Pat McNarny
 Dave Ingram
 Steve Plank

Bob Barr was unable to attend.

Guests: Tim Dalton, Airport Manager
 Brian Elsenbroek, Butler, Fairman & Seufert (“BF&S”)
 Don Tribbett, Legal Counsel

Call to Order

The meeting was called to order by Mark Hildebrandt, President.

Approval of Agenda

On a motion duly made by Pat McNarny and seconded by Steve Plank, the Board voted unanimously to approve the agenda.

Approval of Minutes

On a motion duly made by Pat McNarny and seconded by Steve Plank, the Board voted unanimously to approve the minutes as presented.

Public Comments

There were no public comments.

Old Business

Don Tribbett presented Resolution 2015-01 which establishes a Cumulative Building. On a motion duly made by Tad Wilkinson and seconded by Steve Plank, the Board voted unanimously to adopt Resolution 2015-01.

New Business

Tim Dalton reported that he is working with BF&S to develop a written Pavement Maintenance Program for the airport. He stated that this would incorporate the current crack seal program and would include monthly and semi-annual inspection reports. This would be in addition to the inspection and report that the state provides on a 3-year basis.

The Board discussed utilizing volunteers to perform light work activities around the airport, such as fence line weed control. Tim Dalton stated that he was aware of an EAA chapter at another airport that was denied doing so because of liability issues. Mark Hildebrandt asked that our insurance agent be contacted to determine if there are any liability issues.

The Board discussed the possibility of farming airport property. Tim Dalton stated that once the fence project was completed he would like to work with BF&S to see if we could obtain FAA approval in an

effort to increase airport revenue. Don Tribbett stated that FAA appears to be allowing this at more airports.

Tim Dalton presented the monthly Financial Reports. On a motion duly made by Tad Wilkinson and seconded by Dave Ingram, the Board voted unanimously to approve the reports as presented.

Tim Dalton presented the payables for approval. On a motion duly made by Tad Wilkinson and seconded by Dave Ingram the Board voted unanimously to approve the payables as presented.

Engineers Report

Brian Elsenbroek stated that we should receive the grant for the fence project by the second week of September.

Tim Dalton asked that BF&S review the terminal area fence layout to provide for additional paved parking south of the current parking lot. At present the airport has parking for 22 cars if additional parking could be added it would affect the fence location. He stated that parking is not only an issue for the larger events held at the airport, but also for smaller groups utilizing the conference rooms. BF&S will review and make a recommendation at the next meeting.

Attorney's Report

Don Tribbett presented an update to the Slusser condemnation.

Airport Managers Report

Tim Dalton stated that EAA Chapter 1471 has ordered 5 benches as previously discussed. He also asked that the Board consider installing a paved patio and picnic tables for airport guest to utilize. The Board asked that he obtain quotes and set a special meeting date of August 24, 2015 at 7:00am to review.

Tim Dalton reported that there is a conflict with scheduling Huey 369 for the 2016 Fly-In and that the date might need to be moved. This issue will be discussed at the September EAA chapter meeting.

Tim Dalton reported that fuel sales for July were 1,420.87 gallons of 100LL and 1,848.90 gallons of Jet-A. He also reported that N43788 was rented for 13.8 hours in July and that August is strong as well.

President and Board Member Comments

The Board thanked outgoing member Dave Ingram for his service to the Board and the airport.

Meeting Schedule

The next regular meeting of the LCCAA is scheduled for Tuesday, September 15, 2015 at 7:00 AM, at the Airport's Terminal Operations Center.

THEREUPON, there being no further business to come before the meeting, on motion duly made, seconded, and unanimously carried, the meeting thereupon adjourned.

Presiding Officer

Secretary