

**MINUTES OF THE REGULAR MEETING OF THE
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY (“LCCAA”)
BOARD OF DIRECTORS (“Board”)**

HELD Wednesday, September 16, 2015 at the LOGANSPORT CASS COUNTY AIRPORT (“Airport”)

Attendance:

Board Members: Mark Hildebrandt
 Tad Wilkinson
 Pat McNarny
 Bob Barr
 Steve Plank

Guests: Tim Dalton, Airport Manager
 Brian Elsenbroek, Butler, Fairman & Seufert (“BF&S”)
 Don Tribbett, Legal Counsel

Call to Order

The meeting was called to order by Mark Hildebrandt, President.

Approval of Agenda

On a motion duly made by Tad Wilkinson and seconded by Steve Plank, the Board voted unanimously to approve the agenda.

Approval of Minutes

On a motion duly made by Tad Wilkinson and seconded by Steve Plank, the Board voted unanimously to approve the minutes as presented.

Public Comments

There were no public comments.

Old Business

Tim Dalton reported that the Pavement Maintenance Program Plan is progressing well. Brian Elsenbroek from BF&S is reviewing and stated that he had a few minor changes. Tim Dalton reported that the Pavement Condition Index inspection was recently performed on September 12 and that he would utilize the results of that report as the baseline for the written plan.

Tim Dalton reported that he has spoken with Michael Bowditch at consolidated union regarding the use of volunteers and from a liability standpoint it is not an issue. However, He stated that it is an issue from a worker’s comp standpoint. If we would utilize volunteer, we would need to report that time and the associated wages had an employee performed the work. This would likely cause an additional premium, Tim Dalton stated that he would discuss this with the Grissom Air Museum since they utilize significant volunteer to see how they handle.

New Business

Tim Dalton reported that Grant AIP 03-18-0051-020 for phase 1 of the fencing project has been received, signed and submitted back to FAA.

Tim Dalton briefed the Board regarding ramp safety concerns caused by the movement of Air Indiana Skydiving customers going between their hangar and the building. Various options were discussed, and he stated that signage would be an easy first step.

Tim Dalton reported that the new patio area has been completed and that he recommended the purchase of three picnic tables with an estimated cost of \$2,500. He stated that he will look at cost and delivery options and that we might hold off on purchasing this year if they cannot be delivered before colder weather moves in.

Tim Dalton presented the monthly Financial Reports. On a motion duly made by Bob Barr and seconded by Steve Plank, the Board voted unanimously to approve the reports as presented.

Tim Dalton presented the payables for approval. On a motion duly made by Bob Barr and seconded by Steve Plank the Board voted unanimously to approve the payables as presented.

Engineers Report

Brian Elsenbroek asked approval for several actions related to the fencing project since we are now under grant.

On a motion duly made by Pat McNary and seconded by Tad Wilkinson, the Board voted unanimously to approve and sign the Notice of Award.

On a motion duly made by Bob Barr and seconded by Steve Plank, the Board voted unanimously to approve and sign the construction agreement with Allied Fence.

On a motion duly made by Tad Wilkinson and seconded by Steve Plank, the Board voted unanimously to approve a sign Change Order #1. Change Order #1 modified the amount of terminal area fencing.

On a motion duly made by Steve Plank and seconded by Bob Barr, the Board authorized the Airport Manager to sign the Notice to Proceed.

BF&S presented two options to include a larger auto parking area south of the existing parking lot. This was just an initial proposal to show that it can be included and that the Board would need to make a final decision next year as Phase 2 of the fencing project is done.

Airport Managers Report

Tim Dalton stated that EAA Chapter 1471 will be holding its second Young Eagles event of the year on Saturday, September 26 beginning at 9:00am.

Tim Dalton stated that due to a conflict with scheduling Huey 369, next years Airport Awareness event will be moved to Saturday, June 18, 2016 with a rain date of Sunday June 19, 2016.

Tim Dalton reported that there is a conflict with scheduling Huey 369 for the 2016 Fly-In and that the date might need to be moved. This issue will be discussed at the September EAA chapter meeting.

Tim Dalton reported that fuel sales for August were 1,521.77 gallons of 100LL and 1,655 gallons of Jet-A. He also reported that N43788 was rented for 20.9 hours in August.

President and Board Member Comments

There were no comments.

Meeting Schedule

The next regular meeting of the LCCAA is scheduled for Tuesday, October 20, 2015 at 7:00 AM, at the Airport's Terminal Operations Center.

THEREUPON, there being no further business to come before the meeting, on motion duly made, seconded, and unanimously carried, the meeting thereupon adjourned.

Presiding Officer

Secretary