

**MINUTES OF THE REGULAR MEETING OF THE  
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY (“LCCAA”)  
BOARD OF DIRECTORS (“Board”)  
HELD Tuesday, October 20, 2015 at the LOGANSPORT CASS COUNTY AIRPORT (“Airport”)**

Attendance:

Board Members:       Mark Hildebrandt  
                              Tad Wilkinson  
                              Pat McNarny  
                              Bob Barr  
                              Steve Plank  
                              Dave Brumett

Guests:                 Tim Dalton, Airport Manager  
                              Brian Elsenbroek, Butler, Fairman & Seufert (“BF&S”)  
                              Don Tribbett, Legal Counsel

**Call to Order**

The meeting was called to order by Mark Hildebrandt, President.

**Approval of Agenda**

On a motion duly made by Tad Wilkinson and seconded by Bob Barr, the Board voted unanimously to approve the agenda.

**Approval of Minutes**

On a motion duly made by Tad Wilkinson and seconded by Bob Barr, the Board voted unanimously to approve the minutes as presented.

**Public Comments**

There were no public comments.

**Old Business**

Tim Dalton reported that due to the lead time to order new picnic tables that he would hold off until spring to have them in place.

**New Business**

Mark Hildebrandt distributed new committee assignments.

Tim Dalton provided a review of last weeks annual AAI conference. He stated that drone operations was a much discussed topic. In addition, he stated that he was able to meet and spend some time with our new program manager, Rob Esquivel and asked that a CIP meeting be set up in November.

The Board discussed the need to have a policy regarding the operation of drones on airport property. On a motion duly made by Steve Plank and seconded by Pat McNarny, the Board voted unanimously that drone operations not be permitted on airport property.

Tim Dalton presented the monthly Financial Reports. On a motion duly made by Bob Barr and seconded by Tad Wilkinson, the Board voted unanimously to approve the reports as presented.

Tim Dalton presented the payables for approval. On a motion duly made by Bob Barr and seconded by Tad Wilkinson the Board voted unanimously to approve the payables as presented.

### **Engineers Report**

Brian Elsenbroek discussed progress to date on the fencing project. He also stated that a concrete tie down pad would need to be removed. The contractor has provided a cost of \$1,500 to remove, grade and seed. On a motion duly made by Bob Barr and seconded by Tad Wilkinson, the Board voted unanimously to approve the additional work.

### **Airport Managers Report**

Tim Dalton presented quotes for having the runway and taxiway cracks sealed. Quotes were received from Ranger at .84 cents per linear foot and Reece at .76 per linear foot. On a motion duly made by Steve Plank and seconded by Bob Barr, the Board voted unanimously to accept the quote from Reece.

Tim Dalton reported that fuel sales for August were 1,110.42 gallons of 100LL and 1,633.62 gallons of Jet-A. He also reported that N43788 was rented for 19.2 hours in September.

Tim Dalton lead a discussion about increasing the hourly rental rate for N43788 due to future avionics upgrades that will be needed. On a motion duly made by Tad Wilkinson and seconded by Steve Plank, the Board voted unanimously to increase the hourly rental rate to \$115.00 per hour effective November 1, 2015. Tim Dalton stated that he would send letters to all customers advising them of the rate increase.

### **President and Board Member Comments**

There were no comments.

### **Meeting Schedule**

The next regular meeting of the LCCAA is scheduled for Tuesday, November 17, 2015 at 7:00 AM, at the Airport's Terminal Operations Center.

THEREUPON, there being no further business to come before the meeting, on motion duly made, seconded, and unanimously carried, the meeting thereupon adjourned.

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Presiding Officer

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Secretary