

**MINUTES OF THE REGULAR MEETING OF THE
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY (“LCCAA”)
BOARD OF DIRECTORS (“Board”)
HELD Tuesday, January 26, 2016 at the LOGANSPORT CASS COUNTY AIRPORT (“Airport”)**

Attendance:

Board Members: Mark Hildebrandt
 Tad Wilkinson
 Bob Barr
 Steve Plank
 Dave Brumett

Pat McNary was unable to attend.

Guests: Tim Dalton, Airport Manager
 Don Tribbett, Legal Counsel
 Stacey, Donato, Cass County Council
 Brian Elsenbroek, Butler, Fairman and Seufert (“BF&S”)
 Toby Steffen, BF&S

Call to Order

The meeting was called to order by Mark Hildebrandt, President.

Approval of Agenda

On a motion duly made by Tad Wilkinson and seconded by Steve Plank, the Board voted unanimously to approve the agenda.

New Business

Tim Dalton stated that he no longer requires health insurance through LCCAA as he is now covered on his wife’s health plan. Additionally, he requested to participate in the Health Savings Account program available to full time LCCAA employees. Don Tribbett suggested that the LCCAA look at employee benefits of the city and county employees. Bob Barr stated that he would look into this and report back to the Board.

Tim Dalton presented the monthly Financial Reports. On a motion duly made by Tad Wilkinson and seconded by Steve Plank, the Board voted unanimously to approve the reports as presented.

Tim Dalton reported that there was unused funds from 2015 that can be transferred to the Rainy Day Fund. On a motion duly made by Bob Barr and seconded by Tad Wilkinson, the Board voted unanimously to approve the transfer of \$4,086.38 to the Rainy Day Fund.

Tim Dalton presented the payables for approval. On a motion duly made by Tad Wilkinson and seconded by Steve Plank the Board voted unanimously to approve the payables as presented.

Engineers Report

Brian Elsenbroek reported that he has obtained rough estimates to install a canopy over the Northeast doors to alleviate water entering when high winds from the east drive rain under the door. Initial estimates would be \$30,000 to \$50,000. Tim Dalton stated that it occurs about 3-4 times per year and Mark Hildebrandt asked that he monitor the situation before moving forward.

Brian Elsenbroek requested approval on final closeout of AIP 19 Fence Design. He stated that this was the last 10% of the grant in the amount of \$17,070. On a motion duly made by Bob Barr and seconded by Dave Brumett, the Board voted unanimously to sign and submit the closeout documents.

Airport Managers Report

Tim Dalton reported that he is working with the FAA Safety Team to host a Wings seminar this spring. He stated that more information will follow as is is set up.

Tim Dalton stated that the Garmin 396 used in N43788 has stopped functioning and needs to be replaced. He recommended the Garmin Aera 510 at a cost of \$599. On a motion duly made by Tad Wilkinson and seconded by Dave Brumett, the Board voted unanimously to authorize the purchase.

Tim Dalton reported that fuel sales for December were 355.83 gallons of 100LL and 1,796.70 gallons of Jet-A. He also reported that N43788 was rented for 4.2 hours in November.

Meeting Schedule

The next regular meeting of the LCCAA is scheduled for Tuesday, February 23, 2016 at 7:00 AM, at the Airport's Terminal Operations Center.

THEREUPON, there being no further business to come before the meeting, on motion duly made, seconded, and unanimously carried, the meeting thereupon adjourned.

Presiding Officer

Secretary